NORTHWEST TN WORKFORCE BOARD

OUR MISSION

The mission of the Northwest Tennessee Workforce Board is to develop a quality workforce system to meet the needs of area employers and job seekers.

OUR VISION

Northwest Tennessee is an area where business and industry thrive based on the availability of a skilled workforce and a robust talent pipeline, and where increasing wealth fuels prosperous communities and a high quality of life.

Contact the Business Services Representative for your county:

Crockett, Dyer, and Obion Counties: Lana Wood, wood@nwtnworks.org, (731) 882-1162

Benton, Carroll, Gibson, Henry, and Weakley Counties: Maleia Evans, evans@nwtnworks.org, (731) 325-5836

Lake County: Theresa Ethridge, ethridge@nwtnworks.org, (731) 334-5115

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HOW CAN THE AJC HELP MY BUSINESS?

**RECRUITMENT & SCREENING**
- Post [Job Openings](www.JOBS4TN.gov), a free online database where employers can manage job listings, search for candidates and review the résumés of qualified candidates.
- Host [Job Fairs/Hiring Events](www.JOBS4TN.gov) at the AJC, your facility, or another venue. Join other employers or schedule a private event to recruit and screen prospective employees.
- Receive [Screened Applicant Referrals](www.JOBS4TN.gov) based on experience, education, and skill requirements.
- Find [Target Populations](www.JOBS4TN.gov), such as veterans, who are interested in working for your company.
- Use AJC [Social Media](www.JOBS4TN.gov) to promote job openings and company events. Follow us on Twitter @nwtnjobs, or visit our website www.nwtnjobs.org
- Schedule the [Mobile AJC](www.JOBS4TN.gov) to set-up at your company with a computer lab, internet access, and knowledgeable staff for an on-site recruitment and assessment. Self book at www.CareerCoach.info@tn.gov
- Learn about the [FastTrack Job Training Assistance Program](www.JOBS4TN.gov) for new or expanding industry, including reimbursable grants for infrastructure development, job training, and other expenses.
- Receive referrals for [On-the-Job Training](www.JOBS4TN.gov) for eligible new hires with little or no experience. Employers may be reimbursed up to 50% for completion of a short training period.
- Apply for the [Incumbent Worker Training Grants](www.JOBS4TN.gov) to upgrade skills of existing, full-time employees.
- Explore how [Apprenticeships Programs](www.JOBS4TN.gov) can provide both on-the-job and classroom training to Employers to prepare individuals to become active, entry-level workers by the end of the program.
- Provide a [Work Experience](www.JOBS4TN.gov) opportunity for eligible young adults and other individuals with little to no work experience to prove themselves a valuable employees before you hire them. Wages and worker’s compensation paid by the AJC.
- Earn [Work Opportunity Tax Credits](www.JOBS4TN.gov) when hiring certain target groups of job seekers who face employment barriers.
- Get assistance with [Americans with Disabilities Act (ADA)](www.JOBS4TN.gov) compliance, including training on hiring and interviewing candidates, sensitivity/disability awareness training, and ADA facility surveys.
- Help your employees earn their [High School Equivalency Diploma](www.JOBS4TN.gov) through tutoring assistance.
- Connect employees with [TN Reconnect](www.JOBS4TN.gov) advisors to learn about tuition free post secondary education and connect employers with institutions offering customized training.
- Secure free [Federal Bonding](www.JOBS4TN.gov) for the first 6 months of employment for “at-risk” job seekers.
- Find [Labor Market Information](www.JOBS4TN.gov) on www.JOBS4TN.gov or request “specialized” data as needed.
- Help employees facing lay-off with [Rapid Response Services](www.JOBS4TN.gov) by providing information about unemployment insurance, retraining, job opportunities, entrepreneurial, and other services.

Call your local AJC Business Services Representative to:

- [Job Postings](www.JOBS4TN.gov)
- [Job Fairs/Hiring Events](www.JOBS4TN.gov)
- [Screened Applicant Referrals](www.JOBS4TN.gov)
- [Target Populations](www.JOBS4TN.gov)
- [Social Media](www.JOBS4TN.gov)
- [Mobile AJC](www.JOBS4TN.gov)
- [FastTrack Job Training](www.JOBS4TN.gov)
- [Apprenticeships Programs](www.JOBS4TN.gov)
- [On-the-Job Training](www.JOBS4TN.gov)
- [Work Experience](www.JOBS4TN.gov)
- [Work Opportunity Tax Credits](www.JOBS4TN.gov)
- [Americans with Disabilities Act](www.JOBS4TN.gov)
- [High School Equivalency Diploma](www.JOBS4TN.gov)
- [TN Reconnect](www.JOBS4TN.gov)
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